

Girvan Bowling Club

CONSTITUTION

1. The Club shall be known as Girvan Bowling Club, and here in after referred to as 'The Club'.

2. **PREMISES**

The Club shall occupy the premises at 37 The Avenue, Girvan.

3. **OBJECT**

- (a) To provide in the interests of social welfare a Club for promotion and encouragement of the game of bowls and other facilities for recreation and leisure time activity for the members of the club with a view to improving their conditions of life.
- (b) To provide relief for persons suffering from mental and/ or physical disability or impairment through the provision of therapy within a bowling club environment.
- (c) The Club shall be a non profit making enterprise in relation to the interests of the members and income generated after deduction of any costs shall be reinvested in the improvement of the facilities of the club , no income shall fall to be distributed amongst any members of the club. Any income not reinvested in the club can only be distributed on dissolution of the club in terms of clause 16 (c) hereof.

4. **MEMBERSHIP.**

- (a) The Club operates a policy of non-discrimination, with equal membership rights for ladies and gents, and is open to the whole of the local community. Membership categories consist of Full Members, Junior Members, Intermediate Members, Life Members, Honorary Life Members, Social Members, and Temporary Members. Full Members shall be limited to 500 in number and confined to persons of 18 years and over. The election of new members shall rest with the Directors with Acceptance by a majority vote. Nomination Forms, signed by the applicant and two members of the Club, must be lodged with the Secretary. The names and addresses of persons to be proposed as Full Members shall be displayed prominently on the Club premises for at least a week before their election, and an interval of not less than two weeks shall elapse between the nomination and the election of Full Members. Following the Directors meeting, forms shall be exhibited prominently again. When a member is elected, the Secretary shall advise the new member of their acceptance, and location of the Club rules. This to accompany a request that the subscription be paid to the Treasurer within 14 days of them being admitted or their election will be considered null and void. In this case, the Directors may require their election to be renewed.
- (b) Junior Members may be admitted to membership of the Club on payment of a reduced subscription, this being fixed at the Annual General Meeting of the Club. Junior Membership is open to males and females over 10 years of age but not having attained the age of 16 years. They will have no vote nor take part in any business of the Club, nor will they be eligible for entry to any Club Competitions or representative games and will not be entitled to introduce friends to play. Intermediate membership shall be open to all those between the age of 16 and 18 years, no longer eligible for Junior membership. The intermediate member will be able to play in club competitions, representative games and Sunday competitions.
- (c) Life Members may be elected by the Directors. They shall have all the rights, privileges and liabilities of Full Members and must have held Full Membership for at least 15 years.
- (d) Hon. Life Members may be elected by the Directors. They are those who not being Full Members have, in the opinion of the Directors, materially contributed by personal services or otherwise to the success and prosperity of the Club. They shall have no rights or interest in the property of the Club nor will they have any voice or vote in the management of the Club.
- (e) Social members up to 50 in number may be admitted to Membership of the Club on payment of a reduced subscription. They will have full access to the facilities of the Club for social purposes, but will have no vote, nor take part in the business or sporting activities of the Club.

- (f) Temporary Members, at the discretion of the Club, may be admitted to the Club, to play in Open Competitions, Representative games or other specified games being played on the Club's greens. Bonafide visitors from outwith the Burgh of Girvan shall also be allowed Temporary Membership. Such members are subject to the Rules and Bye Laws of the Club and shall have no voice in the affairs of the Club, the management of the Club, nor shall they be permitted to introduce guests or visitors. No person shall be allowed to become an honorary member or temporary member of the Club or be relieved of the payment of the regular subscription except those elected by the Directors and possessing certain qualifications as defined in the rules and subject to the aforementioned conditions and regulations.
- (g) Affiliated Social Membership will be open to local clubs having a close working relationship with the bowling club. Affiliated Membership will be granted following application to the Directors committee who will determine the terms for such membership. Such club members who are not otherwise members of GBC, will have no vote nor take part in any business or sporting activities of the club, nor will they be entitled to introduce or sign in non members of the club.

5. ANNUAL SUBSCRIPTIONS

The Annual Subscription (and joining fee if any) shall be fixed at the Annual General Meeting and shall be payable to the Treasurer not later than 1st May each year. No member whose subscription remains unpaid at 1st May shall be allowed to vote, take part in any business of the Club or play on the greens. Subscriptions may be paid in instalments with the final instalment in the hands of the Treasurer by 1st May.

6. OFFICE BEARERS

- (a) The general management of the club shall be vested in a Board of Directors consisting of one President, one Vice President of either gender and one Past President (Lady or Gent whoever was the president in the foregoing year), Secretary, Treasurer and six other Directors (retiring by rotation in one, two or three years), the Secretary & Treasurer having no vote. Five to be a quorum. Should all the voting office bearer positions not be filled, additional Directors may be appointed to bring the voting number up to 10. The Club shall annually elect the President & Vice President, Secretary, Treasurer, and such number of members required to complete the Directorate. The Match Secretaries will also be elected at the AGM, being responsible for the organisation of the respective ladies and gents games and will attend Directors meetings at the discretion of the President.
- (b) The Directorate has power to fill any vacancy occurring during the year by co-option but the Director so appointed will hold office only until the Annual General Meeting when they will be eligible for re-election. The Directors shall regulate the opening and closing of the greens and grounds and shall transact all the ordinary business of the Club. No single item of expenditure exceeding £8000 shall be incurred without the sanction of a General Meeting of the Club.
- (c) Included in the ordinary business of the Club which the Board of Directors are empowered to transact is the employment of workers for the maintenance of the grounds, gardens, clubhouse and other properties belonging to the Club. Also for other duties in connection with the running of the Club, to enter into contract with any reputable Insurance Company for the superannuation of any such workers and to terminate their employment all as the Board of Directors shall think fit.
- (d) No member of the Directorate, and no manager or servant employed by the Club, shall have any personal interest in the sale of alcoholic liquors supplied there in, or in the profits arising from such sale
- (e) The Directorate shall have power to form a sub-committee which will have delegated powers.
- (f) The Directors shall meet once monthly.

7. TRUSTEES

- (a) There shall be five Trustees of the Club who shall hold in their names for behoof of the Club the heritable property of the Club. Two Trustees shall be appointed at a General Meeting of the Club. The other three trustees shall be those in the office of the President, Treasurer and Secretary and they shall remain in office until death, resignation or until a General Meeting or Special Meeting shall by a two-thirds majority of those present vote to remove all or any of them. Any vacancy shall be filled at an Ordinary or Special General Meeting. Each Trustee at the date of his appointment must be a Full member of the Club, and any Trustee ceasing to be so shall be bound on being called upon to terminate his Trusteeship, and all Trustees whose Trusteeship has come to an end shall be bound on being required to denude themselves of all property of the Club and that by conveyance or Transfer to the Nominees duly appointed on behalf of the club provided that the Club bear the whole expenses of the transaction or transactions involved.
- (b) On instructions of the Club obtained at a General Meeting, the Trustees shall have power and be bound to convey or assign to the person or persons nominated by the Club all or any part of the heritable property held by them for the Club or to convey or assign the heritable property held by them for the Club in security of any loan made to the Club.
- (c) All members shall be bound by any agreements, deeds or other formal writings which may be entered into by the Trustees for the Club provided that such agreements, deeds and formal writings have been entered into with the full approval of the Club.

8. PRESIDENT

The President shall preside at all Meetings of the Club, this responsibility normally alternating in subsequent meetings between the lady and gent Presidents. In the absence of either of the Presidents and Vice Presidents the meeting shall elect a Chairperson. The Chairperson at all meetings shall have both a deliberative and a casting vote. The President(s) shall be bound to call a meeting of the Club within five days after the receipt of a requisition signed by at least 50 members specifying the business to be discussed. At any meeting convened after receipt of a requisition, the specified business will be the only business discussed.

9. SECRETARY

The Secretary shall issue notices of all meetings connected with the Club and keep regular and correct minutes thereof. Minutes of all previous meetings shall be read and, after being approved, signed by the Chairperson.

10. TREASURER.

The Treasurer shall receive all monies and pay all debts authorised by the Directors. He/she shall keep a correct account thereof and submit to the Annual General Meeting an audited Statement of Accounts for the previous year. The year will commence on January 1st. No expenditure shall be incurred without sanction from the Directors. The Treasurer shall be in attendance at the clubhouse two evenings per week up to May 1st, to receive subscriptions and he shall hand to the Match Secretary immediately after that date, a list of members who have not paid. Professional auditors shall audit the accounts.

11. GENERAL MEETINGS

- (a) A General Meeting of the Club shall be held annually on the first Thursday of March, or on the nearest possible date, at a place to be arranged by the Directors for the purpose of receiving Secretary's Minutes and Treasurer's Statement of Accounts, electing Office Bearers for the ensuing year and transacting any other business of the Club. The Secretary shall give seven days notice of all Special and General Meetings of the Club. Twenty-five members being a Quorum. Only Full Members may attend Special and General Meetings.
- (b) Members failing to give written notice to the Secretary, prior to the 1st May of their intention to withdraw from the Club shall be held liable for the current year's subscription.

- (c) If such members should wish to apply for re-admission to the Club in later years, election would be by the aforementioned procedure for new members (see Section 4a) with the addition of a Joining Fee. The Joining Fee to be set at the Annual General Meeting.

12. CLUB LICENCE

- (a) The sale and consumption of alcoholic liquors in the Club shall be governed by the Licensing (Scotland) Act 2005, the Licensing (Clubs) (Scotland) Regulations 2007, or any amendment or re-enactment thereof.
- (b) Members may introduce 4 friends to the Club, and such members shall, upon the admission of such friends to the Club's premises, or immediately upon his being supplied with alcoholic liquor, enter his own name and the name and address of his friend(s) in a book, which shall be kept for the purpose and which shall show the date of each visit.
- (c) No visitor shall remain on the premises after the member introducing him has left and the member is responsible for the conduct of his visitor throughout his stay on the premises.
- (d) No alcoholic liquor shall be sold or supplied in the Club premises for consumption off the premises, except to a member of the Club in person for consumption by such member, or to a person holding a licence or Wholesaler's Excise Licence for the sale of such liquor,
- (e) No alcoholic liquor shall be supplied or sold to any person under the age of 18 years.

13. MEMBERS CONDUCT

The Directors shall have the power to expel any member of the Club whose conduct maybe offensive and disagreeable, provided that at least two thirds of their number vote for the expulsion of said member. A Director shall have the power to suspend any member of the Club from play, whose conduct may be offensive or disagreeable. Said member shall remain under suspension until the Directors consider the case.

A member shall have a right of appeal to the full board, and shall have the right to attend and make representations at any meeting convened to consider his/her expulsion. Such member will not be entitled to attend at any deliberations following on such meeting. Such member will be advised in writing of the decision of the board following appeal within fourteen days of such meeting.

14. UNCLAIMED PROPERTY

- (a) The Directors shall have the right to dispose of in any manner they think fit, any bowls or other property of past members of the Club which may have been left in the clubhouse unclaimed for a period of not less than two years, and if sold, the proceeds shall belong to the Club. Before disposing of any property the Directors shall, where possible, intimate to such past members or their representatives the intention to dispose of same if not claimed or removed.
- (b) The whole moveable property of the Club shall be vested in the President, Vice President, Secretary and Treasurer for the time being on behalf of the Club and these shall on instructions of the Club obtained at a General Meeting have power to borrow on behalf of the club and to grant the necessary deeds in connection with such borrowing.
- (c) All members shall be bound by any agreements, deeds or other formal writings which may be entered into by the President, Vice President, Secretary and Treasurer for the time being on behalf of the Club provided such agreement, deeds or other formal writings have been entered into with the full approval of the Club.

15. BYE-LAWS

The Directors shall have the power to make Bye-laws that are consistent with the foregoing rules from time to time as they may see fit, while keeping members informed of any changes in the Bye-laws.

16. ALTERATIONS AND ADDITIONS

(a) Alterations or additions to the preceding rules can only be made at the Annual General Meeting or at any Extraordinary General Meeting which has been duly called for that purpose. Notice of the proposed alterations and/or additions must be given to the Secretary in writing, not less than 28 days before any such meeting.

(b) This Constitution shall not be altered except by a majority of at least two-thirds of those being present and voting.

(c) The Club shall not be wound up except by resolution passed by a majority of at least two-thirds of the members present and voting at a Special General Meeting called for the purpose of considering such a resolution.

In the event of the Club being wound up, the Directors shall realise all the assets of the Club, heritable and moveable, and after all liabilities of the Club have been met any balance remaining will be disposed of to either Bowls Scotland for use in a community related sport, or another Community Amateur Sports Club Scheme (CASC), or a Charity, decided by a resolution passed by a majority of the members at the date of dissolution present and voting at the Special General Meeting, called for the purpose of considering such a resolution.

**Updated at the Annual General Meeting of Girvan Bowling Club
Held on 23th March 2023
Hon. Secretary
A Scobie**

BYE-LAWS

1. Members must always conduct themselves in a proper manner. Misbehaviour by a member may result in disciplinary action by the Directors.
2. Beverages can be taken from the clubhouse outside in glass containers. But under no circumstances is alcohol allowed to be consumed on the greens.
3. The Directors, Greenkeeper and Green Convenor shall have the power to stop any member using shoes injurious to the greens.
4. Cycling is strictly prohibited in the grounds and dogs must be kept on a lead in the grounds. No dogs are allowed in the clubhouse.
5. The wearing, of Football Colours on the greens is not permitted. Smart Casual ware including Jeans and shorts white Grey or Black is acceptable.
6. The Promiscuous Game on Wednesday evenings constitutes a Club game and members shall have preference in the ballot.
7. Visitors shall be admitted to play under a scale of charges to be fixed at the Annual General Meeting but shall not engage in any Club matches or competitions. Nor shall they deliberate in any Club business and are not entitled to introduce friends.
8. The Greens Convenor shall see that the greens and grounds are kept in order throughout the year. The Match Committee in consultation with the Greens Convenor / Directors present shall have power in wet or damp weather to suspend play for such time as they shall think proper to prevent injury to the greens or persons on them.
9. During the season every playing member shall have the privilege of inviting a friend to play not more than four days in each year. The same friend cannot be introduced for more than four days during the year, whether they be introduced by the same member or by another.
10. In all ties the player drawn first is the Challenger. A Challenge Book will be available in the clubhouse and two weekdays shall be entered by the Challenger. Either player may refuse to play after 19.30 hours. In the event of a dispute arising from a tie, immediate notice must be sent to the Match Secretary in writing. All score cards to go to the Match Secretary after ties are completed.
11. The Directors shall have power to arrange what refreshments shall be sold or supplied in the Club premises and prices to be paid.
12. The Directors and duty bar person reserve the right to close the Bar at any time should the circumstances in their opinion warrant it.
13. No unauthorised person shall be allowed behind the Bar.

14. At least one responsible person shall be on duty during the time of opening under permitted hours and relevant extensions granted under the Licensing (Scotland) Act.
15. No lottery tickets shall be sold in Club premises except those under the auspices of the Club.
16. Premises must be vacated within 30 minutes of the closing of the Bar at the end of each day.
17. The designated dress for Club finals and semi-finals will be grey or black trousers, grey skirts, white shirts/blouses, club shirts and white or maroon sweaters. Any member failing to comply will be prevented from participating in such games.
18. Members shall notify the Secretary of any change of address. Including E-mail addresses.

Bye Laws updated and approved by Directors on 14th March 2020

A Scobie
Hon Secretary